

OFFICE OF THE PRINCIPAL
K.C. DAS COMMERCE COLLEGE
CHATRIBARI, GUWAHATI – 781008

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Ref. No. :

Date: 16.06.2017

NOTICE

This is for information of all the faculty members that a meeting of IQAC will be held on 20th June, 2017 at 12.45 P.M. in the conference room to discuss about the proposed Quality Indicator Framework.

All the teachers are requested to attend the same.



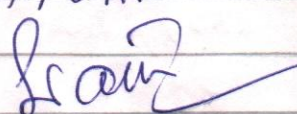
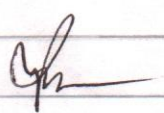
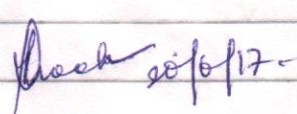
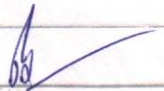
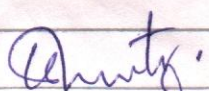


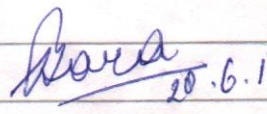
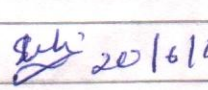
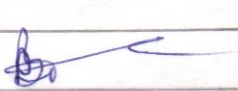
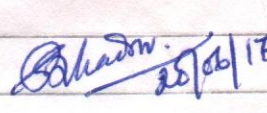

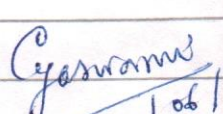
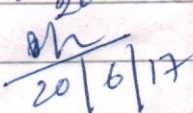
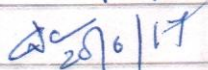
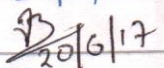
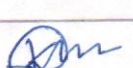
(Dr. Ghanashyam Nath)

Principal

K. C. Das Commerce College

MEETING OF THE IQAC - 20/6/17

Members Present in the Meeting :

NAME	SIGNATURE
1. Ghanashyam Naik	
2. Pradyumn Singh Jaiswal	
3. Surjya Prakash	 20/6/17
4. Bijoy Kalita	
5. Upasana Chakravarty	
6. Debenwar Hoga	
7. Jayashree San P. Choudhury	
8. ANJITA BORA	 20.6.17
9. Swapna Smiti Mahanta	 20/6/17
10. Pratiksha Barua	
11. Shrabani Bhadra	 20/6/17
12. Arचना Bora	 20/06/17
13. Chandana Goswami	 20/06/17
14. Punima Singh	 20/6/17
15. Shailati Das	 20/6/17
16. Indrani Bhagwati	 20/6/17
17. Kalpana Dutta Dhan	

18. Jayashree Patil Patil
19. Rohit Bhattacharya
20. Souvik Basak
21. Safiqul Haque
22. Hirajyoti Sarore
23. Jitumoni Borah
24. Sankar Jyoti Choudhury
25. Satyajit Sarmah
26. Apurba Hala
27. Bhakabhuti Sarna
28. Pranamta u sarkar
29. Mukelikoru Serna
30. Dipak Barman
31. Pralhar Ch. Kakati
32. Naba Kr. Dasari
33. Bikash Kr. Jain

Patil

Sarma

Basak

Haque

Sarore

Borah

Choudhury

Sarmah

Hala

Sarna

Sarkar

Serna

Barman 20/6/17

Kakati 20/6/17

Dasari 20/6/17

Jain 20/6/17

Res # 2 Proper documentation of college land registration

A general meeting of the IQAC was held on 20th June 2017. The following activities were held in the meeting.

The meeting was held to discuss the proposed Indicator Framework by UGC known as Choice Based Credit System (CBCS).

The following points were discussed —

* Class on Moral Values

* Other Value Added course

* Field Project (Departmental activities)

* Feedback format to be made.

* Teaching Learning Evaluation to include —
- Slow Learners.
- Advanced Learners.

* Innovation and creativity in teaching-learning.

2. The following resolutions were taken:

Res # 1 KCIAN must be revived.

Res # 2 Proper documentation of college land registration.

Res # 3 Proposal to be submitted to the government for allotment of land.

Res # 4 A meeting with the neighbourhood is ~~to~~ proposed.

[Dr. Runjun Phookun]

to ordinator, IGAC

K.C. Das Kommissar

* Field Report (Report on activities)

* Feedback format to be made.

* Teaching training curriculum to include

- Advanced learners
- Basic learners

* Innovation and creativity in teaching-learning

* The following resolutions were taken:

Res # 1 KCIAN must be revised.

Res # 2 Paper documentation of college level

report



Internal Quality Assurance Cell (IQAC)
K. C. DAS COMMERCE COLLEGE

Chatribari, Guwahati - 781008

Estd.- 1983

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Dr. Runjun Phookun, Co-ordinator, IQAC

e-mail : runjunphookun@gmail.com

Ph No. : 9435196941

Ref. No :

Date :

NOTICE

Dated: November 20, 2017

This is for information to all Faculty Members and the Librarian that a meeting of the IQAC will be held on **22.11.17** at **11:00 am** in the Conference Hall to discuss some Academic matters.

Allowed
Exam
20/11/17

M. Datta
20/11/17

Phookun

(Dr. Runjun Phookun)

Co-ordinator, IQAC

K.C Das Commerce College

Pr
21/11/17

B
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20.11.17

20/11/2017

21/11/17

Meeting of the IQAC.

22.11.2017.

11:00 AM

Members Present

Signature

Ghanashyam Nots - Principal.

Lair

Padhy Shyam Suman

Shu

Ranjana Phokera.

Phokera 22/11/17.

Alhina Shama Borah

Alhina 22/11/2017

Syachar Ch. Karakati

Syachar 22/11/17

Prarthana Barua

Barua

ANJITA DORA

Dora 22.11.17

Swapna Smriti Mahanta

Smriti 22/11/17

Zhibabuti Sarma

Sarma 22/11/17

Upasana Chakravarty

Chakravarty 22/11/17

Rimima Singh

Singh 22/11/17

Chandana Goswami

Goswami 22/11/17

Pallavi Kahali

Kahali 22/11/17

Ananta Pegu

Pegu 22/11

Jayashree Palak

Palak 22/11/17.

Sankar J. Choudh

Choudh 22.11.17

18. Santanu Borah

Borah

19. Hrisyoti Goswami

Goswami

20. Rohit Bhattacharya

Rohit

21. Apurba Das

Das

22. Safigul Haque

Haque

23. Titumoni Borah

Borah

24. Jangsi Sarma

Sarma

25. Chandraprabha Bebra

Bebra

26. Rashmi Tiwari

Tiwari

27. Maramoni Moni Choudhury

Choudhury

28. Kannahi Chaudhry

Chaudhry

29. Nikita Roy

Roy

30. Pany Bayan

Bayan

31. M. Nabha Mr. Goswami

Goswami

32. Satyajit Sarmah

Sarmah

33. Hrisyoti Kalita

Kalita

34. Deepjyoti Das

Das

35. Kanchip Sarma

Sarma

36. Tabiruddin Ahmed

22/11/17

37. Jayanta Kumar Das

22/11/17

38. Bikash Kumar Jain

22/11/17

39. Murali Krishna Sanna

22/11/17

40. Bijoy Karika

22/11/17

41. Indran Bhagwati

22/11/17

42. Chauhan Na

22/11/17

43. Ramesh Bora

22/11/17

Agenda of the meeting:

1. Confirmation of the proceedings of the last meeting
2. Academic matters
3. Any other matters

Proceedings of the meeting:

1. The President of the meeting (The Principal) presided over the meeting and read out the Agenda.
- The coordinator of IGAC read out the objectives and the proceedings of the last meeting.

3. It was decided to hold a National level seminar in the month of February-March 2018.

4. Dr. Swapna Smriti Mahanta suggested the topic for the seminar was "Role of Women in the Socio Cultural Life of NE India". This was approved by the members present.

5. It was decided to prepare the sub themes by the seminar committee at a later date.

6. Dr. P. K. Deka, Librarian, put forth the following suggestions for conducting the seminar. According to him,

- Registration should be done online for outstation participants.
- Publication of the seminar should also be made available online along with the traditional version.
- Plagiarism test needs to be done for the submitted papers.
- Website needs to be updated.

The Principal took up the responsibility of getting the initial funds approved by the G.B. He was of the opinion that a proposal to be sent to the UGC and proper sponsorship can be sought. However, he urged the members concerned

not to misuse the funds.

8. The responsibility of forming the Seminar Organising Committee was entrusted on the coordinator, IQAC, Dr. Runjun Phookun, to be approved by the Principal.
9. In any other matter, ~~Dr~~ Dr P. C. Kakati, spoke on the problems faced while conducting Placement activities in the campus during the peak season.

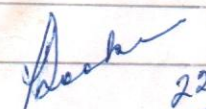
Dr. Bijoy Kalita proposed to charge a fee from these institutions.

The Principal took up the responsibility of getting this matter approved by the ~~senior~~ G. Body.

Resolution

Res # 1 : It was resolved to hold a National level seminar on "Role of Women in Socio Cultural Life of NE India" in the month of Feb-March 2018.

The meeting ended with a vote of thanks from the coordinator, IQAC, Dr. Runjun Phookun.


22/11/17.
[Dr. Runjun Phookun]
Coordinator, IQAC
KCDCC.

Meeting of IQAC

05.05.2018

1:30 PM.

Members Present

By

A meeting of the IQAC was held on 5th May 2018 at 1:30 PM in the Conference Hall. with the following agenda:

AGENDA

- 1) Discussion regarding holding a National Seminar.
- 2) Publication of Journal.
- 3) Publication of K. Cian.
- 4) Discussion regarding library.
- 5) Any other matter.

Members Present

Signature

- | | |
|-------------------------------|-----------------------|
| 1) Pooja Sanyal | |
| 2) Anjana Phookun. | |
| 3) Ashima Shama Bora | |
| 4) Jayashree Dam P. Chaudhury | |
| 5) NTABK kv. Korum | 05/05/2018 |
| 6) Bhabobhali Sarma | |
| 7) Bipul Ch. Kalita | |
| 8) Runumoni Lakkar Das | |
| 9) Pallavi Sabati | |
| 10) Swapna S. Mahanta | |
| 11) Prarthana Barua | |

12/ ANJITA BORA

Nara

13) Indrani Bhagwati

Indrani
5/5/18

14/ Jayashree Patil

Patil 5/5/18

15/ Kalpana Dutta Sen

Sen

16/ Purnima Singh

Singh 5/5/18

17/ Chandana Goswami.

Goswami
5/5/18

18. Shekani Bhadra.

Bhadra
05/05/18.

19. Malamoni Dutta

M. Dutta 5/5/18

20 Dhruva Jyoti Sarna

Sarna
5/5/18

21. Rohit Bhattacharya

Rohit 5.8.18

22. Souvik Basuak

Souvik

23. Apurba Doley

Doley

24. Satyajit Sarmah

Sarmah

25. Ananta Pegu

Pegu

26. Safiqul Haque

Haque 5/5/18

27. Jitumari Bora

Bora

28. Hiraajyoti Sarna

Sarna

29. Bikash K. Jain

Jain

20. Dhani Kanta Kaur

5/5/18

31. Sankar J. Choudhury

5/5/18

32. Manoj kr. Kedia

5/5/18

33. Marani Mani Choudhury

5/5/18

34. Rashmi Tiwari

5/5/18

35. Sudipta Karmakar

5/5/18

36. Jayshree Talukdar

J. Talukdar

37. Upasana Chelunby

5/5/18

Proceedings of the meeting:

1. The Chairman (Principal i/c) takes the chair and reads out the Agenda.
2. A Felicitation for the newly sanctioned teachers was held by the KCDCCTU.
3. Agenda # 1 - Proposal to hold National Seminar
Suggestions were invited for the coordinator
IGAO. Dr. R. Phookun on the tentative dates
for the proposed National Seminar along with
suggested topics.
Asst. Coordinator, Dr. U. Chakravarty reads
out a letter from NERO which said that
it was mandatory to hold a National

8/1/20
Seminar in collaboration with another organization. She suggested the topic
"Present Socio Economic issues of NE India
- its challenges and opportunities."

8/1/20
Dr A.S. Borah suggested to have a seminar on "Entrepreneurship and skill development" for the benefit of the student community.

8/1/20
Dr Bhakabhati Sarma, suggested "Opportunities and Challenges of Educated youth of NE India." Sub themes like Communications skill development, entrepreneurship could very well be included in this broad topic according to him.

Some other topics & subthemes suggested were

Dr. Jayshree Dam P. Choudhury → "Impact of Privatisation on social fabric in NE India". Human Resource, Education, Health, entrepreneurship, job opportunities etc can be taken as sub themes.

Dr Safiqul Haque → "Development of communication skills amongst college students"

Dr Rohit B → "Teaching techniques and methods"

Dr N. K. Goswami informed that he had spoken to certain organisations for the collaboration. He was entrusted with the responsibility of carrying it further.

4. Agenda # 2: Publication of Journal

The coordinator, IQAC, Dr. R. Phookun, informed that since it was relatively difficult to get the ISSN No. for GENESIS due to discontinuation, it was preferable to publish a book with ISBN.

She suggested the following topic for the book "Environmental Issues in Protection, Conservation and Management."

Dr. A. S. Borah suggested a collaboration / funding by ICSI.

Dr. Bipul Ch. Kalita suggested a 2nd book on "Higher Education Scenario of Assam."

The publication of KCIAN was entrusted on Dr. S. S. Mahanta and Ms. Pallavi Kahari.

5. Agenda # 3: Development of library.

The Principal i/c pointed out the problem of scarcity of staff in the library. Further discussions were not made on the topic due to the absence of the librarian.

6. Agenda # 4: Any other matter.

i) It was decided to form a new committee after the appointment of the new Principal.

ii) Dr. A. S. Borah ~~has~~ requested the inclusion of Dr. Ananta Peger and Apurba Haloi in the committee. She further suggested creation of an E-mail id for inter departmental correspondence on NAAC matters.

The following resolutions were taken in the meeting.

Res # 1 : It was resolved to hold a National Seminar tentatively in the month of Sept - Oct 2018.

Res # 2 : It was resolved to publish 2 (two) books with ISBN in 2018.

Res # 3 : It was resolved to revive the KCIAN and continue with its publication at the earliest.

The chairman concluded the meeting.

Dr. Ranjan Phookan
Co-ordinator, IQAC.

Co-ordinator, IQAC
K. C. Das Commerce College
Chatribari Guwahati-781008